How to change the time on the VoiceMail system

1) From any extension press "Voice Mailâ€

2) When prompted for your password, press "#"

3) When prompted for an extension number, press "#"

4) When prompted for a mailbox number, dial "70"

5) When prompted for a password dial "70"

6) Press "6" for supervisors menu

7) Press "7" to change the system time or press "8" to change the system date.

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