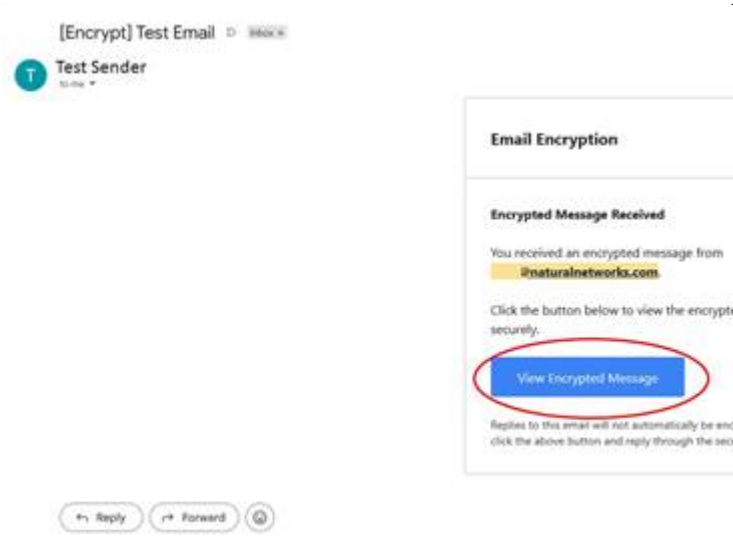
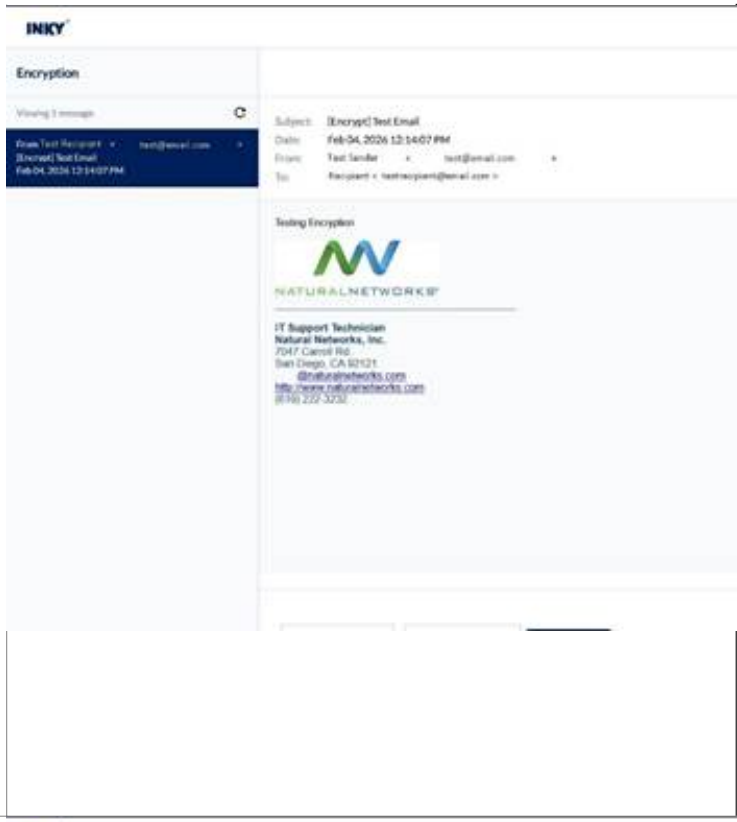
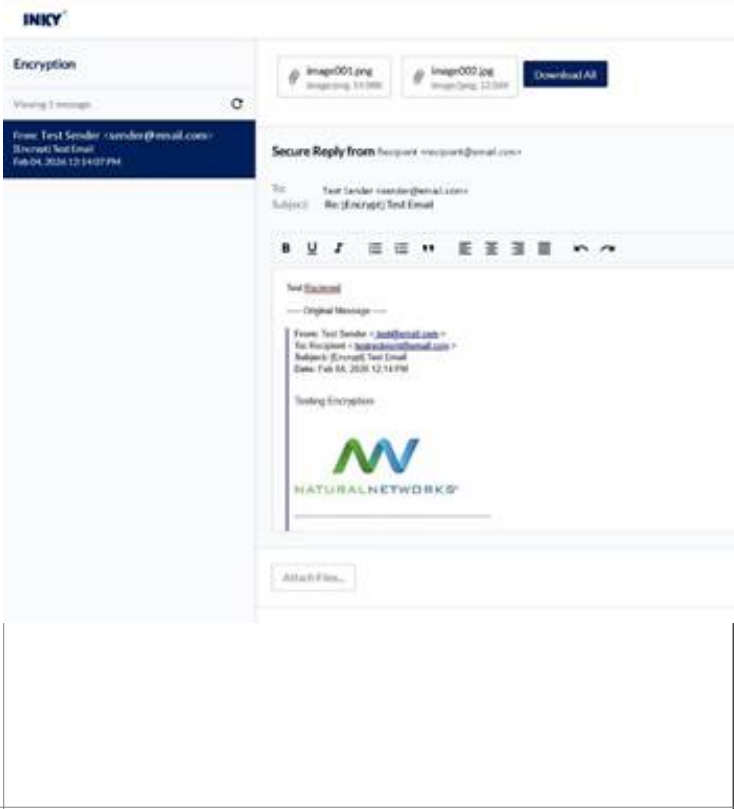
Inky Encryption Guide

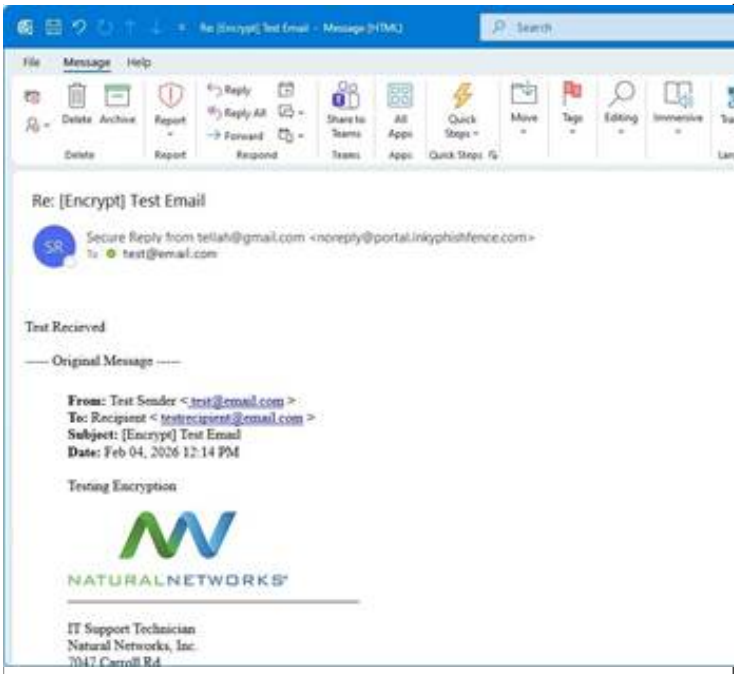
Requirements: Active User Shield Complete license configured and live on your email host.

Step #	Task	Screenshot
1	The user may encrypt any email by adding the following to the subject line. [Encrypt] Then they can send the email.	
2	The recipient receives an email with a link to the encrypted message portal. To proceed the recipient must click the “View Encrypted	

	Message” button.	
3	Clicking the View Encrypted Message button leads them to a webpage login. The recipient must use their email address to sign in.	

		
4	They can now view the encrypted email and can reply from within the portal by clicking the reply button in the upper right-hand corner.	

		
5	Once they type their response they can click “Send Secure Reply” to respond.	
6	The reply will be sent back to the senders mailbox.	



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