### How to configure a Windows phone using IMAP

This article explain show to configure a Windows phone with an IMAP e-mail account. This process is simple and should only take a few minutes.

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1. From the home screen, go to the **''Settings''** application.

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2. On the settings screen, tap "email+accounts".

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SETTINGS

# system application

# ringtones+sounds

### theme

email+accounts set up email, contacts, Facebook, and others

# internet sharing

lock screen screen time-out: 1 minute

Wi-Fi MIS-TestB

Bluetooth

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3. Tap "add an account."



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- 4. Scroll to the bottom of the screen and tap "advanced setup."
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5. Fill out the **E-mail Address** and **Password** fields. Tap "**sign in**" when you are done.

OTHER ACCOUNT Email address	
Email address Password	
Password	
Password	
10311010	
Show password	
Your sign-in information will be saved.	
sign in	

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6. On the "Advanced Setup" screen, tap "Internet email."

#### ADVANCED SETUP

Choose the kind of account you want to set up. If you're not sure, check with your service provider.

## Exchange ActiveSync Includes Exchange and other accounts that use

Exchange ActiveSync

#### Internet email

POP or IMAP accounts that let you view your email in a web browser

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7. On the "Internet Email Account" screen, fill out the following information:

1:41

- Account name and Your name fields
- Incoming email server: imap.COMPANY.COM (COMPANY.COM should be replaced with the portion of your email address following the "@" symbol. Example: if your e-mail address is HanSolo@MFalcon.biz, then your IMAP server should be imap.MFalcon.biz)

- Account type: IMAP
- User name: Your complete e-mail address.
- **Password**: Your password for the corresponding e-mail address.
- Outgoing (SMTP) email server: smtp.COMPANY.COM (COMPANY.COM should be replaced with the portion of your email address following the "@" symbol. Example: if your e-mail address is HanSolo@MFalcon.biz, then your POP3 server should be pop3.MFalcon.biz)
- Outgoing server requires authentication: Checked



	1.45
INTERNET EMAIL ACCOUNT	
User name	
Examples: kevinc, kevinc@contoso.com, domain\kevinc	
Password	
Show password	
Outgoing (SMTP) email server	
<ul> <li>Outgoing server requires authentication</li> </ul>	
sign in	

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Tap "**sign in**" when finished.

Online URL: <u>https://kb.naturalnetworks.com/article.php?id=98</u>