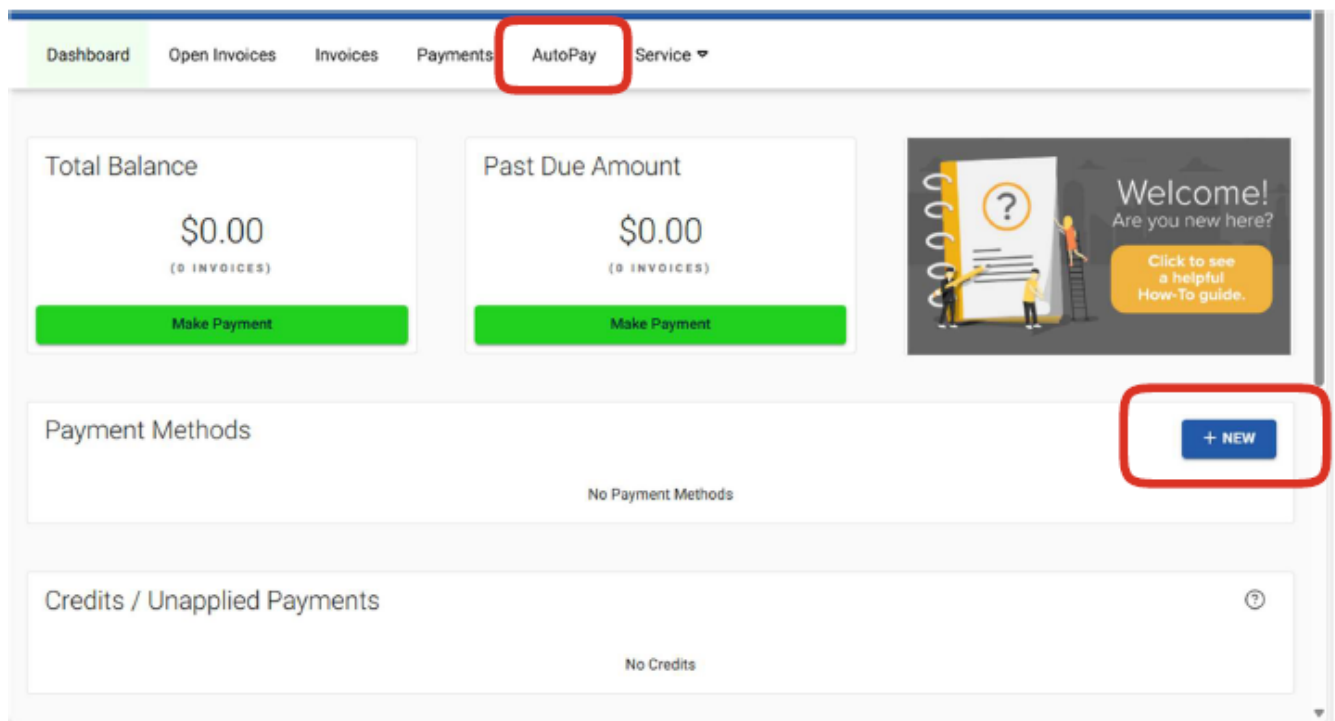


# Payment Portal Setup

## Natural Networks Payment Portal Setup

- Follow the instructions in your welcome email to create an account and set your password
- On the home screen shown below, click on "+New" to add your payment method



## Payment Method

- Select either Credit Card or Bank Account depending on your preferred method of payment
- You can save multiple payment methods
- Fill out the required information and hit "Submit"
- Your information will be encrypted and saved securely for future payments

## Payment Method Information

Credit Card

Bank Account

First & Last Name \*

Friendly Name \*

Credit Card Number \*

CVV \*

Expiration Month (MM) \*

Expiration Year (YY) \*

### Billing Address

Country \*

I agree that I am forfeiting my cash/check discount by making this payment online with a credit card. I authorize the use of this payment method to settle transactions in this portal.

I Agree \*

Cancel

Submit

## Enroll in AutoPay

- Back on the welcome screen, select AutoPay
- Select the payment method that you just saved and add your AutoPay preferences
- Your AutoPay does not have to run on the first of the month - you can customize your selections to fit your needs
- Click Save, and never worry about missing a payment again!

UNLOCKED (DRAG TO REORDER) ⓘ

☰ AutoPay when the amount is more than \$1.00 ⓘ ⚙ ⌵

Payment Methods

Run AutoPay  
On Due Date

Autopay Type  
the amount

Criteria  
is more than

The Amount  
1

Advanced Undo Changes Delete Save

\*By saving, you are authorizing all of the above payments according to their criterios

+ New

Cancel All Save All

Online URL: <https://kb.naturalnetworks.com/article.php?id=937>