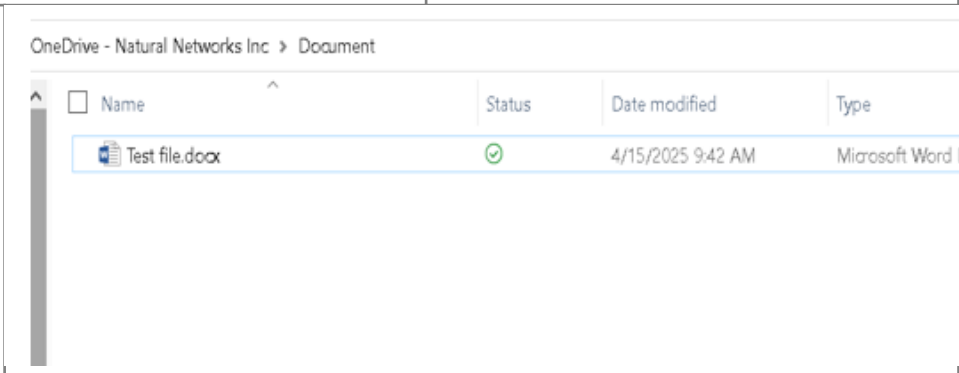
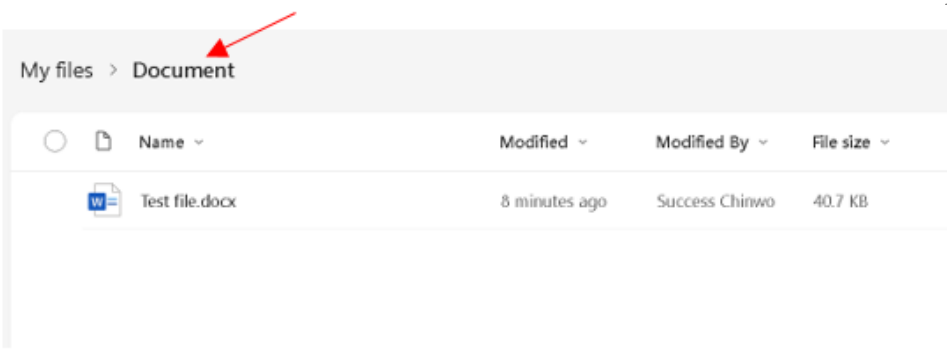
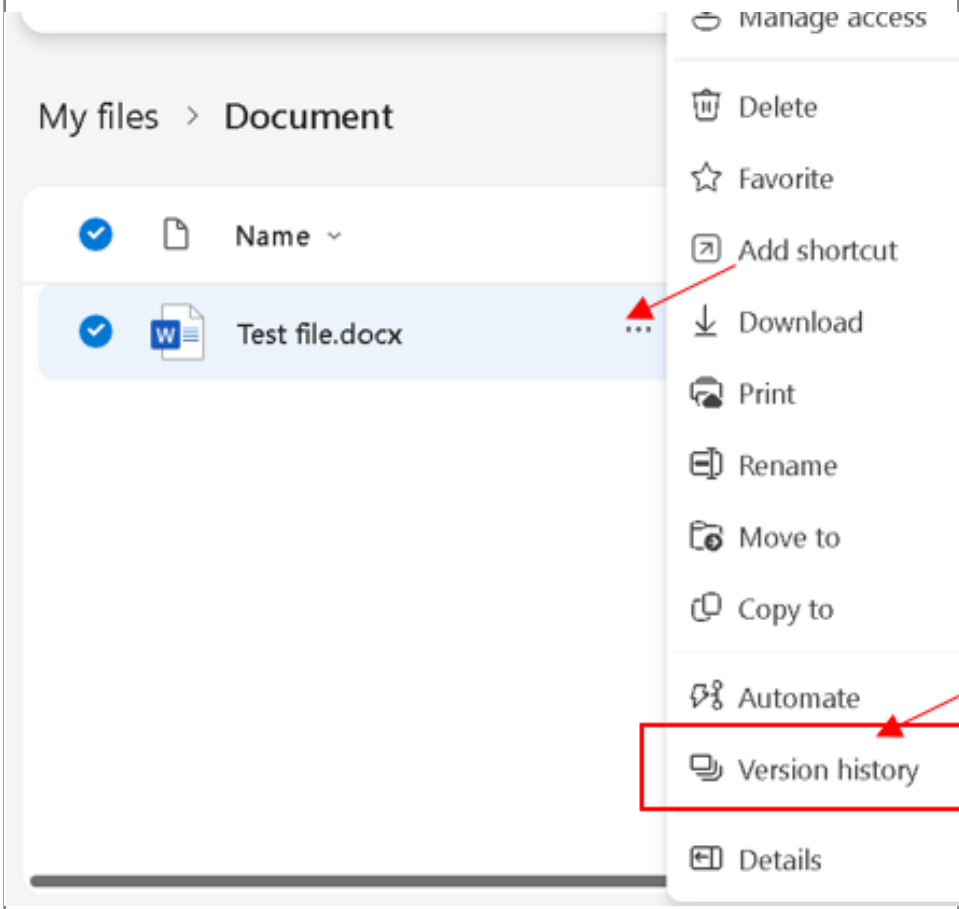
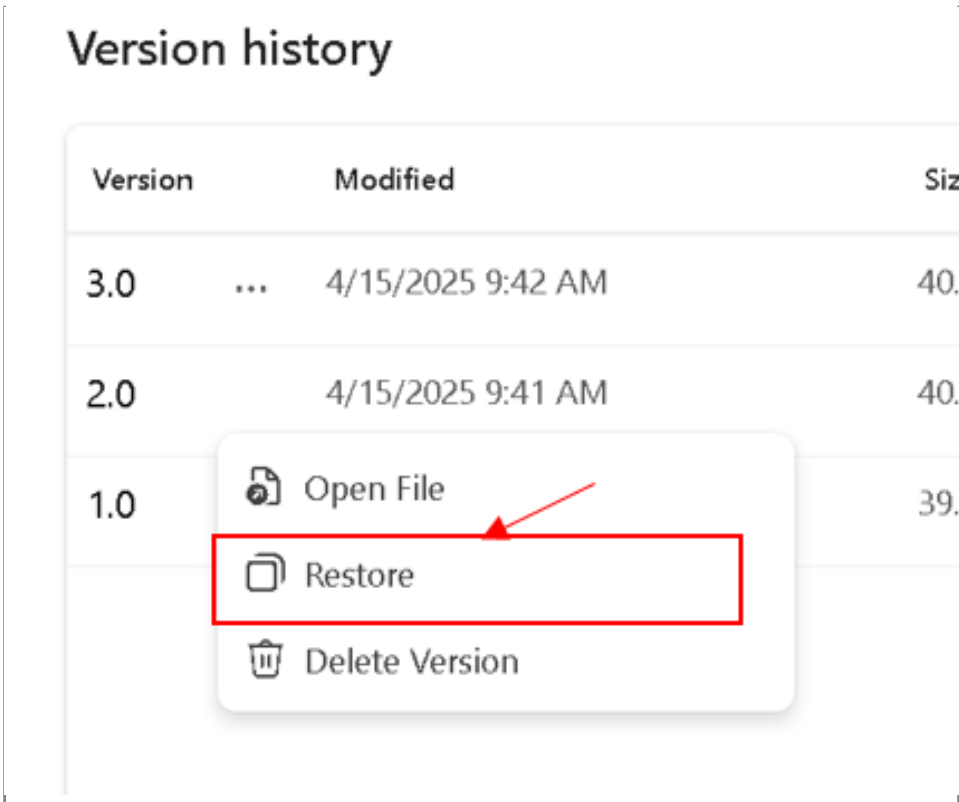
Restore Previous File Versions in OneDrive

If a file was changed or had content removed by mistake, follow the steps below to restore an older version.

The modification can occur either directly in the TEAMS app or Onedrive

Step #	Task	Screenshot
In the below example, the "Test File" document was modified.		
Navigate to the **Documents** folder under the OneDrive. Find the file named **Test File.docx**		

	
Click the 3 dots (...) next to the file name, or right-click the file. Then select **Version history**	

A list of saved versions will appear, showing the date and time each version was saved. Find the version you want to restore.	
Click **Restore** next to that version. The file will be rolled back to that version. The current version will be saved in case y later	
Once restored, the file is available right away in OneDrive (web or synced folder).	

Online URL: https://kb.naturalnetworks.com/article.php?id=888