## How to factory reset YeaLink cordless phones

## Method 1: From the Base

- 1. Power off the unit by unplugging the power cord from the back (for PoE, disconnect the network cable).
- 2. Wait for 15 seconds.

3. With the unit unplugged, press and hold the connect button on the

base station.



- 4. While still holding the connect button, plug the power (or network cable if PoE) back into the unit.
- 5. Wait until all three lights on the unit are showing as solid green, and release the connect button.
- 6. Wait approximately 5 minutes.
- 7. Reboot the unit by unplugging it from power for 15 seconds and plugging it back in.

## Method 2: From a connected Handset

1. Press the **OK** button in the middle of the phone to bring up the

Phone's menu.



2. Using the directional buttons, navigate to **Settings** and press **OK**.



3. Enter **System Settings** by pressing **8** on the dial-pad, or scrolling down (with directional buttons) and pressing **OK**.



4. Navigate to **Base Reset** and press **OK**.



5. Enter the PIN for your device (default is "0000") and press **Done**.



6. The base will now factory reset and upon completion, will display "Success" (or similar) on the phone screen.



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