

General Maintenance for a Workstation

- 1) Run a check-disk on all hard drives
 - a. Chkdsk and chkdsk /f with reboot if needed
- 2) Defrag all hard drives
- 3) Operating System critical updates:
 - a. Windowsupdates.microsoft.com
- 4) Application Updates:
 - a. Firefox
 - b. Thunderbird
 - c. MS Office
 - d. MIS VNC
- 5) Spyware Scan
- 6) Anti-Virus:
 - a. Full scan on the computer
 - b. Make sure the signature files are up to date

Online URL: <https://kb.naturalnetworks.com/article.php?id=62>