

# General Maintenance for a Workstation

- 1) Run a check-disk on all hard drives
  - a. Chkdsk and chkdsk /f with reboot if needed
- 2) Defrag all hard drives
- 3) Operating System critical updates:
  - a. Windowsupdates.microsoft.com
- 4) Application Updates:
  - a. Firefox
  - b. Thunderbird
  - c. MS Office
  - d. MIS VNC
- 5) Spyware Scan
- 6) Anti-Virus:
  - a. Full scan on the computer
  - b. Make sure the signature files are up to date

Online URL: <https://kb.naturalnetworks.com/article.php?id=62>