

# Reviewing Voicemail Messages

From the Main Menu in your Voicemail:

1. Press 1 to access new messages. Press 1 again to confirm.

OR

1. Press 2 to access old messages. Press 1 again to confirm.

Options at the End of a Message

- To repeat the message press 5.
- To delete the message press 7.
- To forward the message press 8.
- To save the message press 9, then:
  - Press 0 to save to New Messages Folder
  - Press 1 to save to Old Messages Folder
  - Press 2 to save to Work Messages Folder

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