

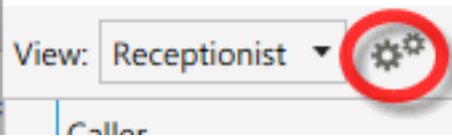
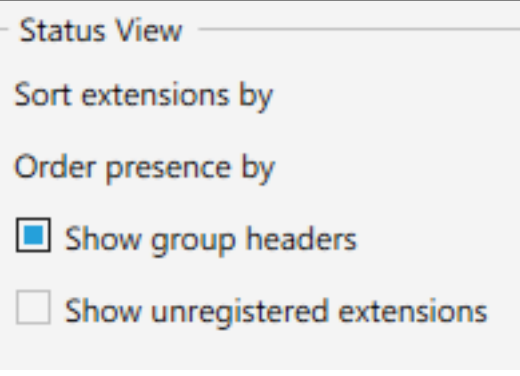

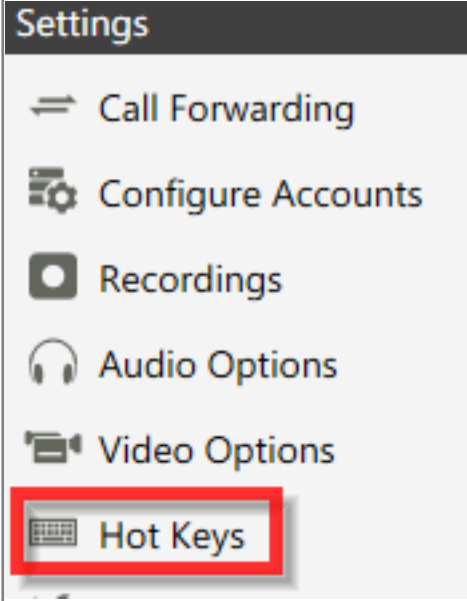
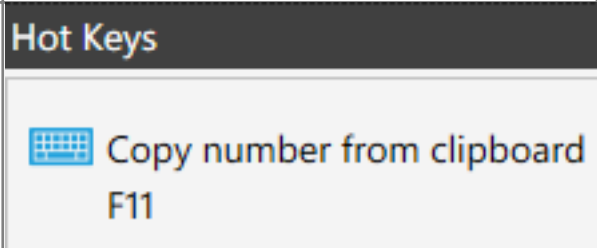
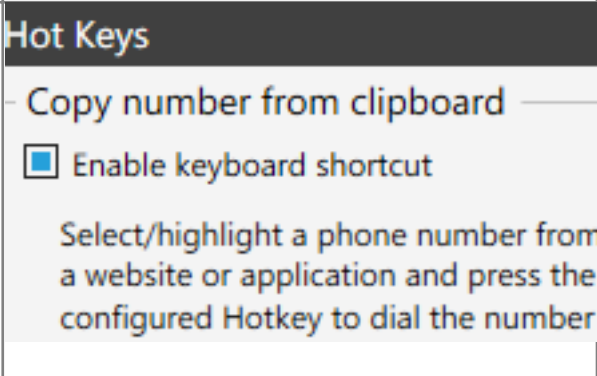
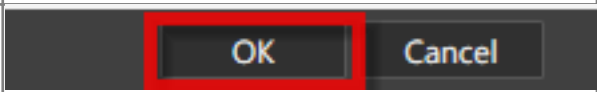


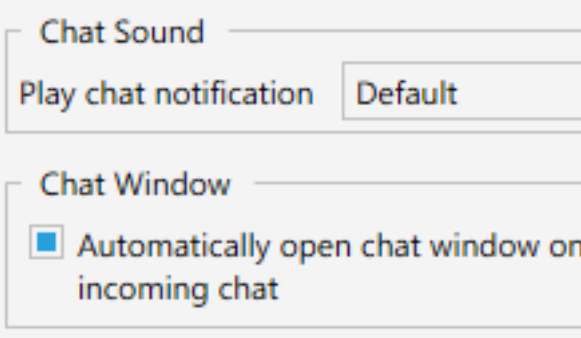


Recommended User Settings When Setting Up CloudPBX Phone for Windows

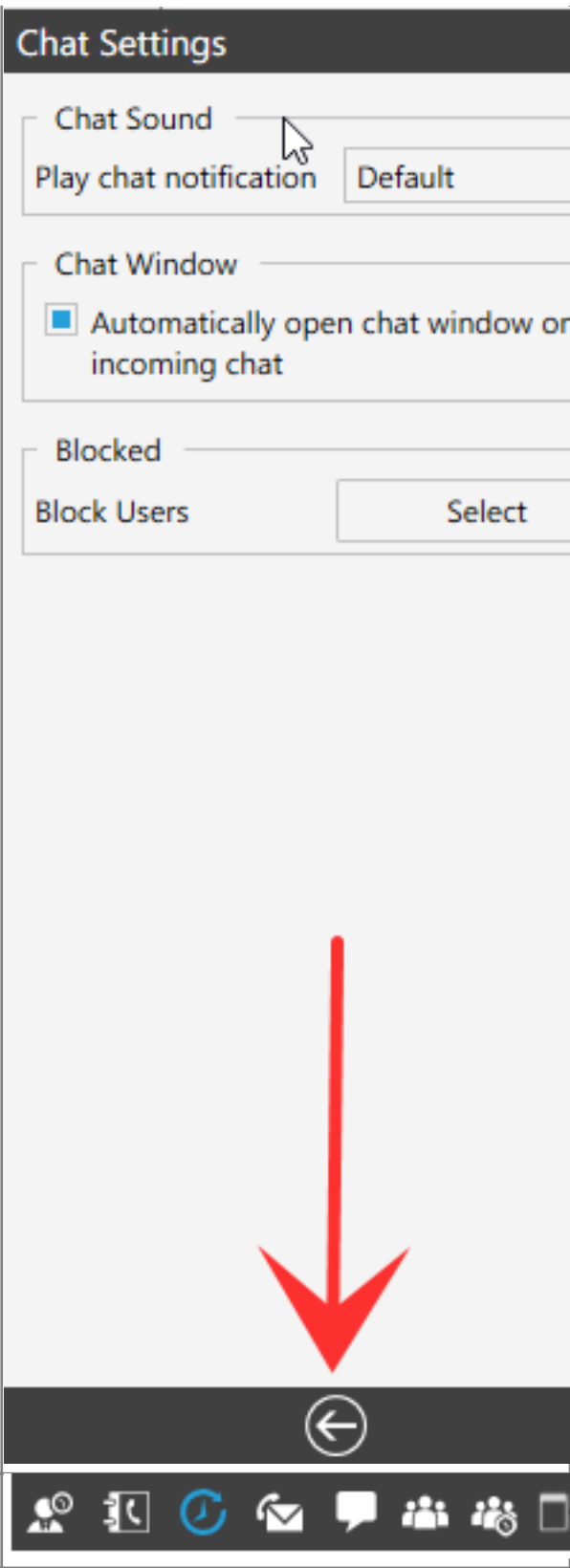
Once you apply the user configuration, please complete the following:

Step #	Task	Screenshot
1	Open the Switchboard	
2	Select " Receptionist " in the View section.	
3	Select the Switchboard settings button	
4	Under Status View , select the Show group headers .	
5	In the 3CX Presence window, select the Settings button.	
6	Select Hot Keys	

		 <p>Settings</p> <ul style="list-style-type: none"> Call Forwarding Configure Accounts Recordings Audio Options Video Options Hot Keys
7	Select Copy number from clipboard	 <p>Hot Keys</p> <ul style="list-style-type: none"> Copy number from clipboard F11
8	Select the Enable keyboard shortcut button.	 <p>Hot Keys</p> <ul style="list-style-type: none"> Copy number from clipboard <input checked="" type="checkbox"/> Enable keyboard shortcut <p>Select/highlight a phone number from a website or application and press the configured Hotkey to dial the number</p>
9	Select OK	 <p>OK Cancel</p>
10	Go back to the main Presence window. Select the Chat button.	
11	Select the Tool icon	
12	Select the Automatically open chat window on incoming chat.	

		 <p>The screenshot shows two sections of settings:</p> <ul style="list-style-type: none">Chat Sound: A dropdown menu labeled "Play chat notification" with "Default" selected.Chat Window: A checkbox labeled "Automatically open chat window on incoming chat" which is checked.
13	Select the back button to go back to the Presence window.	

14	Select the Settings button.



Online URL: <https://kb.naturalnetworks.com/article.php?id=505>