

# How to Change your Voicemail Greeting

From the main menu in your voicemail:

1. Press 0 for mailbox options.
2. Press 1 to record your unavailable (voicemail) message
3. It will then prompt you to record a message. Press # when you are done
  1. press 1 to accept message
  2. press 2 to listen to the recording
  3. press 3 to re-record

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