How do I transfer a phone call directly to Voicemail without ringing the extension?

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To transfer a phone call directly to the extensions Voicemail without ringing the extension you have to first press transfer then press voicemail, enter in the extension, then hang up the phone.

The call should now directly go to Voicemail

Online URL: <u>https://kb.naturalnetworks.com/article.php?id=35</u>