## Remove Cached credentials in Outlook 2010 and Outlook 2013 on Windows 7

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## 1. Removing cached credentials

- 1. Launch the Credential Manager by typing  $\hat{A}$  it search box
- 2. In the Generic Credentials section you'll see a setting for [MS Outlook] which will include your SSO details. Click the downward-pointing arrow to the right of that value:

Jse Credential Manager to store credentials, such as user names and on to computers or websites.	d passwords, in vaults so you can easily l
Windows Vault Default vault location	
<u>B</u> ack up vault <u>R</u> estore vault	
Windows Credentials	Add a Windows credentia
ad-oak\yourSSO(Windows Identity)	Modified: 04/10/2011 😧
autodiscover.nexus.ox.ac.uk	Modified: 04/10/2011 😪
EXMBX04.ad.oak.ox.ac.uk	Modified: 05/10/2011
Certificate-Based credentials	Add a certificate-based credenti
Certificate-Based credentials No certificates.	Add a certificate-based credenti
	Add a certificate-based credenti Add a generic credenti Modified: 05/10/2011

3. The section will expand to show further details. Under those details is a link to Remove from vault. Click this and Outlook will no longer have a stored copy of your password:

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## 2. Updating Outlook when your password has changed

When Outlook connects to the server the saved credentials will no longer work. You should be prompted

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Online URL: <u>https://kb.naturalnetworks.com/article.php?id=156</u>

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